

TRAVEL EXPENSE CLAIM

CHP 262 (Rev. 3-93) OPI 071

☐ Relocation ☐ Out of State

DEPARTMENT

BTH Agency

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CLAIMANT'S NAME

Dale E. Bonner

I. D. NUMBER

[REDACTED]

SOCIAL SECURITY NUMBER

[REDACTED]

WORK TELEPHONE NUMBER

(916) 323-5401

POSITION

Secretary

CB / ID NUMBER

E99

DIVISION OR BUREAU

Business, Transportation & Housing Agency

LOCATION CODE

699

RESIDENCE ADDRESS

[REDACTED]

HEADQUARTERS ADDRESS

980 9th Street, Suite 2450

CITY, STATE, AND ZIP CODE

[REDACTED]

CITY, STATE, AND ZIP CODE

Sacramento, CA 95814

1. MONTH / YEAR		3. LOCATIONS WHERE EXPENSES WERE INCURRED	4. LODGING	5. MEALS			6. INCIDENTALS	7. TRANSPORTATION				8. BUSINESS EXPENSE	9. TOTAL EXPENSES FOR DAY
2. DATE	TIME			BREAKFAST	LUNCH	O.T., LT, NC, RELO. OR DINNER		A. COST OF TRANS.	B. TYPE USED	C. TOLLS, PARKING	D. PRIVATE CAR USE MILES AMOUNT		
Sep/2009													
1	0700 -1500	San Francisco								✓ 12.00			12.00
8	1600	Sacramento to Los Angeles								✓ 42.00			42.00
9	2200	Long Beach to Sacramento			10.00	18.00							28.00
10	1830	Sacramento to Los Angeles								✓ 60.00			60.00
14		San Bernardino		6.00	10.00								16.00
15		Carlsbad			10.00							✓ 17.40	27.40
16	1400	Los Angeles to Sacramento											
17	1600	Sacramento to Los Angeles								✓ 60.00			60.00
21		Los Angeles			10.00					✓ 37.00			47.00
22	1100	Los Angeles to Sacramento											
10. CLAIM TOTAL				6.00	40.00	18.00				211.00		17.40	292.40

11. PURPOSE OF TRIP, REMARKS AND DETAILS (ATTACH RECEIPTS / VOUCHERS WHEN REQUIRED)

9/1/09 -- Public Infrastructure Advisory Commission (PIAC) meeting. 9/9/09 -- California Transportation Commission meeting. 9/14/09 -- I-215 Groundbreaking / High Desert Corridor Briefing. 9/15/09 -- Morning Keynote Speaker at the Bond Buyer 19th Annual California Public Finance Conference. 9/21/09 -- Panel Speaker at Mobility 21 Conference.

12. NORMAL WORK HOURS

13. REGULAR DAYS OFF

14. PRIVATE VEHICLE LICENSE NUMBER

15. MILEAGE RATE CLAIMED

ACCOUNTING USE ONLY

PAID FOR BY REVOLVING CHECK NUMBER

16. I HEREBY CERTIFY that the above is a true statement of the travel expenses incurred by me in accordance with DPA rules in the service of the State of California. If a privately-owned vehicle was used, and if mileage rates exceed the minimum rate, I certify that the cost of operating the vehicle was equal to or greater than the rate claimed, and that I have met the requirements as prescribed by S.A.M. Sections 0750, 0751, 0752, 0753, and 0754 pertaining to vehicle safety and seat belt usage.

CLAIMANT'S SIGNATURE (blue ink only)

Signature and Title of Authority for Special Expenses

DATE

10-21-09

SIGNATURE OF OFFICER APPROVING TRAVEL AND PAYMENT

Annie McKnight for Karen Fish
ADMINISTRATIVE SERVICES OFFICER

DATE

10/27/09

TRAVEL EXPENSE CLAIM

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CLAIMANT'S NAME Dale E. Bonner	I. D. NUMBER [REDACTED]	SOCIAL SECURITY NUMBER [REDACTED]	WORK TELEPHONE NUMBER (916) 323-5401
POSITION Secretary	CB / ID NUMBER E99	DIVISION OR BUREAU Business, Transportation & Housing Agency	LOCATION CODE 699
RESIDENCE ADDRESS [REDACTED]	HEADQUARTERS ADDRESS 980 9th Street, Suite 2450		
CITY, STATE, AND ZIP CODE [REDACTED]	CITY, STATE, AND ZIP CODE Sacramento, CA 95814		

1. MONTH / YEAR Sep/2009		3. LOCATIONS WHERE EXPENSES WERE INCURRED	4. LODGING	5. MEALS			6. INCIDENTALS	7. TRANSPORTATION				8. BUSINESS EXPENSE	9. TOTAL EXPENSES FOR DAY
2. DATE	TIME			BREAKFAST	LUNCH	O.T., LT, N/C, RELO, OR DINNER		A. COST OF TRANS.	B. TYPE USED	C. TOLLS, PARKING	D. PRIVATE CAR USE MILES AMOUNT		
24	1400	Sacramento to Los Angeles								66.00		400.47	466.47
26		Los Angeles to Santiago, Chile	146.66	6.00	25.00	40.00							217.66
27		Santiago, Chile	146.67	15.00	25.00	40.00	19.00					131.00	376.67
28			146.67	15.00	25.00	40.00	19.00						245.67
29		Santiago, Chile		15.00	25.00	40.00	19.00						99.00
30	0900	Los Angeles		6.00									6.00
10. CLAIM TOTAL			440.00	57.00	100.00	160.00	57.00			66.00		531.47	1,411.47

11. PURPOSE OF TRIP, REMARKS AND DETAILS (ATTACH RECEIPTS / VOUCHERS WHEN REQUIRED)

Business Expenses -- \$400.47 Registration Fee and \$131 Visa Fee.

9/26/09 to 9/30/09 -- Trade Mission to Santiago, Chile and to attend the Americas Competitiveness Forum. This conference brings together high level government officials, business leaders and experts from 34 countries for business discussion, panel sessions and bilateral meetings.

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CLAIMANT'S SIGNATURE (blue ink only) 	DATE 10-21-09	SIGNATURE OF OFFICER APPROVING TRAVEL AND PAYMENT 	DATE 10/29/09
SIGNATURE AND TITLE OF AUTHORITY FOR SPECIAL EXPENSES 		ADMINISTRATIVE SERVICES OFFICER	

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